



ಕರ್ನಾಟಕ ಸರ್ಕಾರ
ಮಾನವ ಸಂಪನ್ಮೂಲ ನಿರ್ವಹಣಾ ವ್ಯವಸ್ಥೆ-2.0 ನಿರ್ದೇಶನಾಲಯ,
ಆರ್ಥಿಕ ಇಲಾಖೆ



ಕೆಪಿಸಿಎಲ್ ಹಸಿರು ಕಟ್ಟಡ, 5ನೇ ಮಹಡಿ, ಪ್ಯಾಲೇಸ್ ರಸ್ತೆ, ಬೆಂಗಳೂರು - 560 001
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ಸಂ : FD/HRMS H2/OL/2025/250/132

ದಿನಾಂಕ : 10/06/2026

ಸುತ್ತೋಲೆ

ವಿಷಯ: HRMS-ESS / ಕರ್ತವ್ಯ (KAMS) App ನಲ್ಲಿ ಹಾಜರಾತಿ ದಾಖಲಿಸಲು ಹಾಗೂ ಕಚೇರಿಯ ಭೌಗೋಳಿಕ ನಿರ್ದೇಶಾಂಕಗಳನ್ನು ದೃಢೀಕರಿಸುವ ಕುರಿತು

ಉಲ್ಲೇಖ: ಸರ್ಕಾರದ ನಿರ್ದೇಶನ ಪತ್ರ ಸಂಖ್ಯೆ: ಮುಕಾ:12602950:2026 ದಿನಾಂಕ:05.06.2026

ಮೇಲ್ಕಂಡ ವಿಷಯ ಮತ್ತು ಉಲ್ಲೇಖಕ್ಕೆ ಸಂಬಂಧಿಸಿದಂತೆ, ದಿನಾಂಕ:05.06.2026 ರಂದು ಹೊರಡಿಸಿದ ಸರ್ಕಾರದ ನಿರ್ದೇಶನದಂತೆ ಎಲ್ಲಾ ಅಧಿಕಾರಿಗಳು ಹಾಗೂ ಸಿಬ್ಬಂದಿಯವರು ತಮ್ಮ ಹಾಜರಾತಿಯನ್ನು HRMS ನಲ್ಲಿ ಲಭ್ಯವಿರುವ **ಕರ್ತವ್ಯ (KAMS) App** ಮೂಲಕ ಬೆಳಿಗ್ಗೆ 10.00 ಗಂಟೆಗೆ ಕಡ್ಡಾಯವಾಗಿ ದಾಖಲಿಸಬೇಕಾಗಿದೆ ಎಂದು ತಿಳಿಸಿದೆ.

ಈ ಹಿನ್ನೆಲೆಯಲ್ಲಿ, ಎಲ್ಲಾ ಇಲಾಖಾ ಮುಖ್ಯಸ್ಥರುಗಳು (HODs) ತಮ್ಮ ಅಧೀನದಲ್ಲಿರುವ ಎಲ್ಲಾ Drawing and Disbursing Officers (DDOs) ರವರಿಗೆ ಕೆಳಕಂಡ ನಿರ್ದೇಶನಗಳನ್ನು ಅಗತ್ಯ ಕ್ರಮ ಕೈಗೊಳ್ಳುವಂತೆ ತಿಳಿಸಲಾಗಿದೆ.

1. Group 'B' ಅಥವಾ ಅದಕ್ಕಿಂತ ಮೇಲ್ಪರ್ಜೆಯ ಅಧಿಕಾರಿಯನ್ನು HRMS-2.0 Web Portal (<https://hrms2.karnataka.gov.in>) ನಲ್ಲಿ ನಾಮನಿರ್ದೇಶನ ಮಾಡಿ, ಅವರ ಮೇಲ್ವಿಚಾರಣೆಯಲ್ಲಿ ಸಂಬಂಧಿತ ಕಚೇರಿಯ ನಿಖರವಾದ ಭೌಗೋಳಿಕ ನಿರ್ದೇಶಾಂಕಗಳನ್ನು (Geo Coordinates) **HRMS-ESS App** ಮೂಲಕ ಸೆರೆಹಿಡಿಯಬೇಕು.
2. HRMS-ESS App ನಲ್ಲಿ ಸೆರೆಹಿಡಿಯಲಾದ ಭೌಗೋಳಿಕ ನಿರ್ದೇಶಾಂಕಗಳನ್ನು **HRMS-2.0 Web Portal** (Web Address: <https://hrms2.karnataka.gov.in>) ನಲ್ಲಿ ಲಾಗಿನ್ ಆಗಿ ಪರಿಶೀಲಿಸಿ ಹಾಗೂ ದೃಢೀಕರಿಸಬೇಕು.
3. ಹಾಜರಾತಿಯನ್ನು ಎಲ್ಲಾ ಅಧಿಕಾರಿಗಳು ಮತ್ತು ಸಿಬ್ಬಂದಿಯವರು **ಕರ್ತವ್ಯ (KAMS) App** ಮೂಲಕ ಕಡ್ಡಾಯವಾಗಿ ದಾಖಲಿಸುವಂತೆ ಕ್ರಮವಹಿಸಬೇಕು.

ಸೂಚನೆ: ಕರ್ತವ್ಯ (KAMS) App ನಲ್ಲಿ ಹಾಜರಾತಿ ದಾಖಲಿಸುವ ಸಂದರ್ಭದಲ್ಲಿ, ಯಾವುದೇ ತಾಂತ್ರಿಕ ನ್ಯೂನತೆಗಳು ಅಥವಾ ಸಮಸ್ಯೆಗಳು ಕಂಡುಬಂದಲ್ಲಿ, **CEG Helpdesk** ಅನ್ನು ಸಂಪರ್ಕಿಸಿ. (Helpdesk No. 8277078123 ಮತ್ತು **Email id:** KAMS.helpdesk@karnataka.gov.in)

ಅಡಕ: ಕಚೇರಿಯ ನಿಖರವಾದ ಭೌಗೋಳಿಕ ನಿರ್ದೇಶಾಂಕಗಳನ್ನು ಸೆರೆಹಿಡಿಯುವ ಕುರಿತು ಮಾರ್ಗಸೂಚಿ ಪ್ರತಿಯನ್ನು ಪತ್ರದ ಜೊತೆಯಲ್ಲಿ ಲಗತ್ತಿಸಲಾಗಿದೆ.



HRMS 2.0 Office Address & Geo Coordinate Collection

Accurate Office Information for Better Governance

WHY IS IT IMPORTANT?

- ✓ Identification of Government Office Locations
- ✓ KAMS (Karnataka Attendance Management System) Implementation
- ✓ GIS-based Location Verification
- ✓ Improved Government Service Delivery



WHAT SHOULD THE APPROVER DO?



Step 1
Login to HRMS 2.0



Step 2
Select the Office and
click Edit



Step 3
Update Office Address
details, if required



Step 4
Nominate an employee for
Geo Coordinate collection



Step 5
Save and confirm
the details



Step 6
Verify that the Office Address
Status displays a
✓ Green Tick

WHAT SHOULD THE NOMINATED EMPLOYEE DO?



Step 1
Login to HRMS2-ESS
Mobile Application



Step 2
Go to My Profile



Step 3
Click Capture My
Office Location



Step 4
Stand at the Office Location
and click Submit



Step 5
Geo Coordinates will be
captured and recorded



- ✓ DDO shall nominate one employee from each office for Geo Coordinate collection.
- ✓ Geo Coordinates can be captured only through the HRMS2-ESS Mobile Application.
- ✓ The nominated employee must be physically present at the office location while capturing Geo Coordinates.
- ✓ Once Geo Coordinates are successfully captured, a ✓ Green Tick will be displayed under Geo Coordinates.
- ✓ The nominated employee can be changed only until Geo Coordinates are captured.

NEED ASSISTANCE?



OFFICE NOT DISPLAYED?

Contact your Department HRMS
Nodal Officer to map the office
under your DDO code in Organogram.



EMPLOYEE NOT AVAILABLE IN THE SEARCH LIST?

Ensure that the employee is mapped
to the correct office through the
Service Register Module.

i For any further assistance, please contact your Department HRMS Nodal Officer.

Frequently Asked Questions (FAQs) – Office Address and Geo Coordinate Collection

1. Who can update the office address details in HRMS 2.0?

Only the Approver can edit or update the office address details.

2. Why is office address and Geo Coordinate information being collected?

The information is being collected to maintain accurate office location details and to support location-based services, including attendance management through KAMS.

3. Who should be nominated for Geo Coordinate collection?

The DDO can nominate himself or shall nominate an Group 'B' or higher officer from each office for capturing the Geo Coordinates of the office.

4. How can I update the office address details?

Login to HRMS 2.0 as Approver, select the office, click on the Edit button, update the required details, nominate an Officer, and save the information.

5. What should I do if my office is not displayed in the office list?

Please contact your Department HRMS Nodal Officer to map the office under the appropriate DDO code in the Organogram.

6. What should I do if the employee is not available in the nominated employee search list?

Ensure that the employee is mapped to the appropriate office in the Service Register Module. If required, contact the concerned HRMS Nodal Officer.

7. Can Geo Coordinates be captured through HRMS 2.0 web application?

No. Geo Coordinates can only be captured through the HRMS2-ESS mobile application by the nominated Officer.

8. Who can capture the Geo Coordinates of the office?

Only the Officer nominated by the Approver can capture the Geo Coordinates through the HRMS2-ESS mobile application.

9. Is it necessary to be physically present in the office while capturing Geo Coordinates?

Yes. The nominated Officer must be present at the office location while capturing Geo Coordinates.

10. Why is the "Office Address Status" not showing a green tick mark?

The green tick mark appears only after the office address details are successfully saved.

11. Why is the "Geo Coordinates" status not showing a green tick mark?

The green tick mark will be displayed only after the nominated Officer successfully captures the Geo Coordinates (LAT-LONG) through the HRMS2-ESS mobile application.

12. What should I do if the Geo Coordinates are not getting captured in the HRMS2-ESS application?

Ensure that:

- The office address in the HRMS-2 Organogram is correct.
- GPS/Location services are enabled on the mobile device.
- Internet connectivity is available.
- You are present at the office location.
- The Officer for capturing Geo Coordinates has been nominated in HRMS 2.0.

13. Can the nominated Officer be changed?

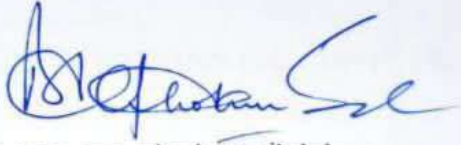
Yes. The Approver can change the nominated Officer only until the Geo Coordinates are captured in the HRMS2-ESS application.

14. Is the HRMS2-ESS application available on all mobile devices?

As per the current process, Geo Coordinate capture is supported through the HRMS2-ESS application on all Android supported mobile devices.

15. Whom should I contact for assistance?

For any issues related to office mapping, employee mapping, or access-related concerns, please contact the concerned Department HRMS Nodal Officer.



ಯೋಜನಾ ವ್ಯವಸ್ಥಾಪಕರು
ಹೆಚ್.ಆರ್.ಎಂ.ಎಸ್-2.0
ಆರ್ಥಿಕ ಇಲಾಖೆ

ರವರಿಗೆ:

1. ಎಲ್ಲಾ ಇಲಾಖಾ ಮುಖ್ಯಸ್ಥರಿಗೆ
2. ಕಛೇರಿ ಪ್ರತಿ